

LINDSAY ORKE

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Seeking entry-level teacher position while completing an Elementary Education Master's degree. Enthusiastic about applying a passion for working with children that includes classroom experience through a completed internship and solid knowledge acquired from relevant courses.

Education

St. Olaf College/Bachelor of Arts/Class of 2020(Focus is elementary education)
Wayzata High School, Plymouth MN/ Graduated 2015

Experience

New Horizons Academy

Substitute Teacher/May 2018- Present

- Establish and maintain a safe, healthy and nurturing learning environment
- Support each child's social and emotional development and provide positive guidance
- Obtained and maintain pediatric CPR/First Aid Certificate/training

Little Newton's Preschool

Assistant Teacher/October 2017- April 2018

- Developed relationships with parents and updated them on their child's progress
- Led children in art projects and assisted children with daily routines
- Provided guidance on children's behavior and social development

The Goddard School

Sub/Teacher - August 2017

- Supervised children during their playtime and ensured their safety
- Helped children with daily routines; dressing, toileting, eating, and sleeping
- Maintained clean, appealing, and safe environment

Sibley Elementary School

Teaching Assistant, Northfield MN/September - December 2016

- Collaborated with second grade math teacher to develop materials for class
- Tutored students individually and in small groups.
- Worked one-on-one with each student to help them understand the material/unit

Nanny

June - September 2015

- Cared for two girls, ages 6 and 7
- Prepare and serve meals with balanced nutrition
- Organized and participated with girls in daily activities

July - September 2016

- Cared for three children under the age of 10
- Managed active calendar all activities
- Handled all transportation; pick up and drop off children

Ski-Jammers

Ski Instructor/January 2013-May 2014

- Taught the basic skills of skiing
- Prepared lesson plans for each session
- Created a fun and safe learning environment